



## How to Sign Up in Daikin City

# Dealers/Contractors



Video How To: <https://1drv.ms/v/s!AhBAT04sx9mnhJ8MY8FUvbB9WU5t7g>

**USER REGISTRATION**

First Name  Last Name

Email Address

New Password  Confirm Password

I Agree [Click here to view Terms of Use and Privacy Policy](#)

**BUSINESS DETAILS**

Business Type\*  
Daikin Branch  
Daikin Employee  
**Dealer/Contractors**  
Distributor  
Engineer/Refrtech  
Manufacturer Rep  
Other (Education, Mission, Other...)

Enter Account ID\*

Do not have a Daikin Account ID?  
Please enter information below:

Your Business Name\*

Distributor/Manufacturer Rep/Branch Name\*  
**GD**  
GDI-WAN NUYS BRANCH# 758  
GDI-Northbrook - Hub Bldg 475  
GDI-LONGUEUIL BRANCH #198  
GDI-COLUMBIA BRANCH #314  
GDI-FENTON BRANCH #304  
GDI-JONESBORO BRANCH #322  
GDI-JOPLIN BRANCH #308

**BUSINESS ADDRESS**

Country\*

Address Line 1\*

Address Line 2

City\*

State/Province\*

Zip Code\*

Office Phone Number

Web Address

- **Create New Account** – Fill out all marked mandatory
- **Confirm Registration Email** (link active 72hrs)
- **Sign In** – click ok for business registration page
  - **Business Details** –
    - **Business Type** – select Dealers/Contractors
      - **Selecting “OTHER” as Business Type will be Rejected**
    - **SKIP ACCOUNT ID (Do not need Account ID)**
    - **Business Name** – Type in Business Name
      - Automatic gray out Account ID
    - **Reps/Distributors/Daikin Branch Name**
      - Where does your business buy Daikin products??
      - **This would get user approve quicker.**
      - Type the first two letters of the business name and a dropdown name to preselected
      - **Daikin Branch Type “GDI”**
  - **Business Address** – Fill out all marked mandatory
  - **Click Register**
- **MUST select Reps/Distributor/Branch Name to be approve in Daikin City**
- **Daikin City Tech Team will approve users within 24 hrs of working day and move user under Reps/Distributor/Daikin Branch group**



[Daikincity@daikincomfort.com](mailto:Daikincity@daikincomfort.com)

**HELP US HELP YOU!**

Until then, **HAPPY SELLING!**

